

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Abbeyfield School, Stanley Lane, Chippenham, SN15 3XB
Date: Monday 30 April 2012
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk
Or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 18</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Monday 5 March 2012. ii. Actions from previous minutes. <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 19 - 44</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Review of Mini Recycling Sites & Summer Opening Hours ii. Polling Station Review iii. Rural Facilities Survey iv. 11 to 19 Commissioning Strategy Update v. Paths Improvement Grant Scheme vi. Cleveland Bridge Weight Restriction vii. Petitions Update viii. 2012 – A Year of Celebration ix. Older Peoples Development Working Group. <p>6. Nomination of Representatives to Chippenham Borough Lands Charity</p> <p>To appoint two Area Board members to act as representatives to this Charity.</p>	<p>7:00pm</p>
<p>7. Town, Parish and Partner Updates (<i>Pages 45 - 70</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> i. Parish and Town Councils ii. Wiltshire Police iii. Wiltshire Fire and Rescue Service iv. NHS Wiltshire v. Chippenham and Villages Area Partnership (ChAP) vi. Chippenham Vision vii. Chippenham Shadow Community Operations Board viii. Community Area Young People's Issues Group (CAYPIG) 	<p>7:05pm</p>

	<ul style="list-style-type: none"> ix. Youth Strategy Update x. Lyneham Steering Group xi. Chippenham Partnership of Schools. 	
8.	<p>Area Board Priorities Update</p> <p>To receive updates on the Area Board's Priorities, as follows:</p> <ul style="list-style-type: none"> i. Health and Wellbeing – Lead Councillor: Peter Hutton ii. Employment – Lead Partner: Chippenham Vision iii. Skate Park – Lead Councillor: Paul Darby iv. Road Safety – Lead Councillor: Bill Douglas v. Night Time Economy – Lead Councillor: Peter Hutton. 	7.15pm
9.	<p>Funding (Pages 71 - 80)</p> <p>To consider the following:</p> <ul style="list-style-type: none"> i. One Area Board Project application seeking £2,000 for Olympic Torch Day Celebrations in Chippenham on 23 May 2012. ii. Delegation to Community Area Manager in consultation with Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board Meetings. <p>And to receive information on the new Small Grants Scheme.</p>	7.25pm
10.	<p>Chairman's End of Year Report (Pages 81 - 84)</p> <p>The Chairman will provide an end of year report for 2011/12, including details of the Area Board's key activities and achievements throughout the year.</p>	7.30pm
11.	<p>Visiting Cabinet Representative</p> <p>Councillor Stuart Wheeler will talk about his Cabinet responsibilities for Transformation, Culture, Leisure and Libraries, and respond to any questions.</p> <p><i>Note – questions may be submitted in advance – please email penny.bell@wiltshire.gov.uk by Monday 23 April.</i></p>	7.35pm
12.	<p>Outcomes of Forward Together/Youth Issues Events</p> <p>To prioritise the outcomes of the Forward Together and Youth Issues events recently hosted by the Area Board.</p>	7.50pm
13.	<p>Presentation of Chippenham Area Board Community Awards</p> <p>The Chairman and Vice Chairman of the Area Board will present the second Chippenham Community Area Awards.</p>	8.05pm

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| 14. Volunteering in Wiltshire | 8.25pm |
| Karen Scott, Voluntary Development Manager, will provide information on the work being undertaken by the Council and its partners to develop and support volunteering in Wiltshire. | |
| 15. Informal Adult Education in Wiltshire (<i>Pages 85 - 88</i>) | 8.40pm |
| Simon Burke, Head of Business and Commercial Services, will provide information on the Council's consultation regarding the future provision of Informal Adult Education in Wiltshire, and the Area Board will be asked to provide a response to the consultation. | |
| 16. Evaluation and Close (<i>Pages 89 - 90</i>) | 9:00pm |
| The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues. | |
| The next agenda planning meeting will take place on Thursday 24 May 2012, 10am at Monkton Park. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman. | |
| The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs. | |
| The Forward Plan is attached for information. | |

Future Meeting Dates

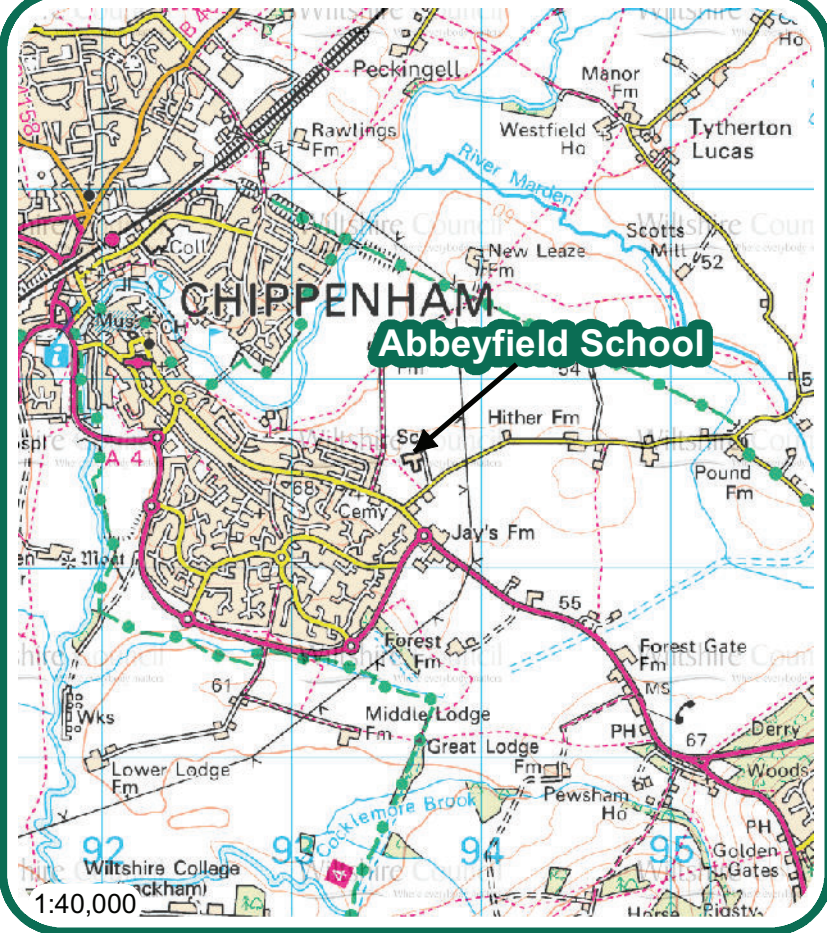
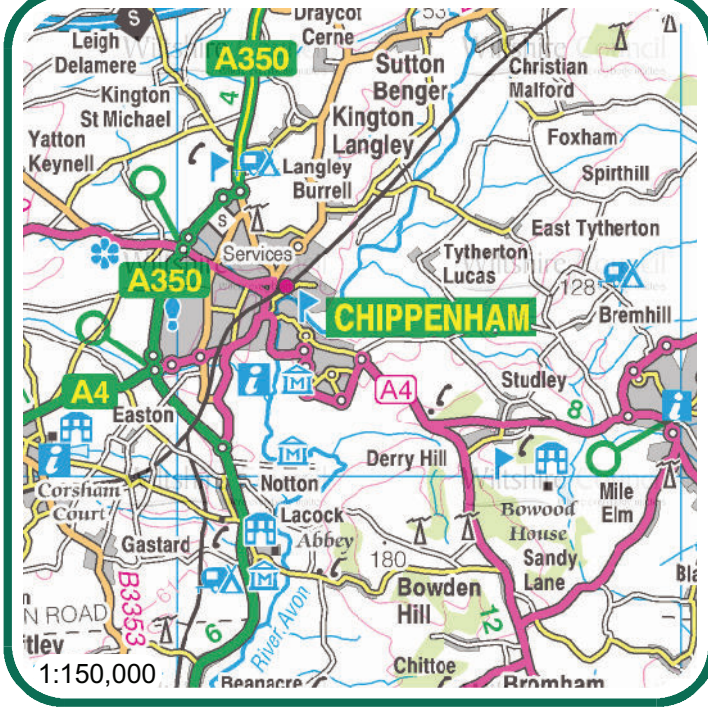
Monday 9 July 2012
6.30 pm for 7.00 pm
Yatton Keynell Village Hall

Monday 3 September 2012
6.30 pm for 7.00 pm
Hardenhuish School, Chippenham

Monday 5 November 2012
6.30 pm for 7.00 pm
Wiltshire Council Monkton Park Offices, Chippenham

Monday 7 January 2013
6.30 pm for 7.00 pm
Sheldon School, Chippenham (tbc)

Monday 4 March 2013
6.30 pm for 7.00 pm
Neeld Hall, Chippenham



Abbeyfield School
Stanley Lane
London Road
Chippenham
SN15 3XB

Wiltshire Council
 Where everybody matters



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MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: The Need Hall, Chippenham, Wiltshire SN15 3ER
Date: 5 March 2012
Start Time: 7.00 pm
Finish Time: 9.55 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Cllr Toby Sturgis (Cabinet Member for Waste, Property, Environment and Development Control Services)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Community Area Manager
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)
Sally Canter, Head of Admin and Technical Support (Development Services)

Town and Parish Councillors

Chippenham Town Council – Harry Purdon, Andrew Noblet, Andy Phillips, Sue Wilthew
Biddestone and Slaughterford Parish Council – Alison Butler
Castle Combe Parish Council – Geraus Ruggles, Adrian Bishop
Chippenham Without Parish Council – Alex McCracken
Christian Malford Parish Council – K Bolter

Hullavington Parish Council – Sharon Neal
Kington Langley Parish Council – Dr Maurice Dixon
Sutton Benger Parish Council – Derek Liddell, Lance Workman

Partners

Wiltshire Police – Martin Schorah, Geoff Biddall
Wiltshire Fire and Rescue Service – Mike Franklin, Scott Taylor, J Parsons
Chippenham and Villages Area Partnership – Jane Clark, John Clark
Chippenham Vision – Tim Martienssen
Youth Development Service – Richard Williams
Chippenham Partnership of Schools – Judy Edwards, Clare Brookes

Total in attendance: 71

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Desna Allen, welcomed everyone to the meeting of the Chippenham Area Board, and thanked the Town Council for facilitating the use of the Neeld Hall.</p> <p>The Chairman announced that a late item had been added to the agenda under Item 9, which related to the Annual Waiting Restrictions Review. A report providing recommendations was circulated.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from John Scragg of Chippenham Town Council.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 9 January 2012 were agreed a correct record and signed by the Chairman.</p> <p><u>Actions from previous meetings</u> The Chairman announced that the outcomes of the Youth Issues session held at the previous Area Board, would be considered along with the outcomes of the recent 'Forward Together' event. These outcomes would be reported at the next Area Board meeting on Monday 30 April 2012.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Desna Allen, Mark Packard, Bill Douglas and Nina Phillips all declared prejudicial interests in Item 10 (a)(iv), being the grant application from the Chippenham Museum and Heritage Centre, as they were all members of Chippenham Town Council. All four councillors declared that they would leave the room for this item.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ol style="list-style-type: none"> i. Conduct at Area Board meetings – following the previous Area Board meeting it had been reported that there was an incident of verbal abuse and intimidation directed at one of the attendees of the meeting. The Area Board wished to announce that it did not tolerate such behaviour, and that the Area Board meetings were a forum for all opinions to be expressed openly without fear of abuse or intimidation.

	<ul style="list-style-type: none"> ii. Naming of grit lorry at Seagry Primary School – the Chairman had attended the official naming ceremony of the new grit lorry named ‘Icebreaker’ at Seagry Primary School. iii. Street Pastors – the Chairman announced that she had attended the commissioning of the new Street Pastors and Prayer Pastors on 26 February. The scheme, which had been part-funded by the Area Board, had been very successful. iv. Chippenham Area Board Community Awards – the Community Awards would be presented at the Area Board meeting on 30 April. Nominations were welcomed and further information was available from the Community Area Manager; Victoria Welsh. v. Draft Wiltshire Core Strategy – the Wiltshire Core Strategy pre-submission document was published for consultation on 20 February 2012 for a statutory six-week consultation period. <p>In response to a question that was raised, concerning whether the Area Board would be registering concern over the number of homes in the Core Strategy, the Chairman announced that the time had passed for commenting on the proposed numbers, but everyone was encouraged to comment on the robustness of the document.</p> <ul style="list-style-type: none"> vi. The Localism Act 2011 – a briefing note on the key changes set out within the Localism Act was circulated. vii. Help to Live at Home – an update on the progress of this strategy was circulated. viii. Minerals Site Allocations – a consultation on the joint Aggregate Minerals Site Allocations Development Plan Document between Wiltshire Council and Swindon Borough Council was open for comment until 12 March 2012. ix. Parish and Town Involvement Evening – the parishes and towns were invited to attend a Town & Parish Highways & Streetscene Involvement Evening on 28 March 2012, from 6pm - 8pm at Monkton Park, Chippenham. Relevant invitations had been sent.
6.	<p><u>Youth Funding - Participatory Budgeting</u></p> <p>Chippenham Area Board was awarded the sum of £12,028 by Wiltshire Council’s Cabinet specifically for projects that would benefit young people in the Community Area.</p> <p>At the meeting on Monday 14 November 2011, the Area Board took the decision to make this sum of money available using the participatory budgeting model,</p>

allowing everybody present to have a vote. At that meeting, two applications were successful and were awarded a total of £6,650, leaving a remaining balance of £5,378 for allocation at tonight's meeting.

Councillor Mark Packard introduced the three applications which were received, as follows:

- Chippenham Scout Group - £2,861.05 requested to purchase 5 Stormhaven Patrol tents.
- CLOGS - £2,910 requested for a variety of workshops designed for young people aged 5 to 18.
- Chippenham Girls Group - £1,383.22 requested for a health and wellbeing project.

Presentations were made by each of the groups, and the handheld voting system was used to allow everyone present at the meeting to vote in favour of the applications they felt deserved to be awarded the funding. Each applicant was required to achieve 50% or more of the votes in order to be successful.

Voting Results

- Chippenham Scout Group received 95% of the votes in favour, and 5% not in favour.
- CLOGS received 93% of the votes in favour, and 7% not in favour.
- Chippenham Girls Group received 75% of the votes in favour, and 25% not in favour.

Councillor Packard announced that all three of the applications had been successful, however the total amount requested exceeded the Area Board's remaining funds by the sum of £1,776.

After some consideration was given to the best way to proceed, Councillor Packard proposed that each group was awarded their funding but with a proportionate deduction made.

Decision

- Chippenham Scout Group was awarded the sum of £2,151**
- CLOGS was awarded the sum of £2,151**
- Chippenham Girls Group was awarded the sum of £1,076.**

It was suggested that the three groups could submit applications for funding to Chippenham Rotary Club in an attempt to secure the additional funding required to complete their projects in full.

7.

Town, Parish and Partner Updates

Updates from partners were received as follows:

i. Wiltshire Fire and Rescue Service

Station Manager Scott Taylor provided an overview of the Wiltshire Fire and Rescue Service's proposed changes that were required in order to deliver service efficiencies.

The following options were being proposed:

1. To alter the way the Service employed fire-fighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system.
2. To alter the way the Service crewed stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea would have an immediate response at night).
5. To relocate specialist vehicles to provide suitable and sustainable arrangements.

A consultation on these proposals was being carried out for a 13-week period from Monday 5 March 2012. Comments and opinions were welcomed via the following methods:

Electronically: consultation@wiltsfire.gov.uk

Web: www.wiltsfire.gov.uk

Telephone: 01380731114

Post: Scott Taylor (Public Consultation Lead) Manor House, Potterne, Wiltshire SN10 5PP.

ii. Parish and Town Councils

The written reports from Chippenham Town Council, Christian Malford Parish Council, Kington Langley Parish Council and Kington St Michael Parish Council were noted. Further updates were received as follows:

Chippenham Town Council

Andrew Noblet of Chippenham Town Council reported that a Chippenham Town Centre Forum meeting had been held that morning to look at the opportunities around the Portas Review Pilot and to look at setting up a volunteer group. The meeting had been very successful, with approximately 80 people in attendance, and a group of volunteers had taken the decision to submit a bid to the Portas Pilot Project.

Sue Wilthew, Chippenham Town Council's Chief Executive, thanked

everyone who had got involved and reported that the group would continue, regardless of whether the bid was successful or not. More volunteers would be welcomed, and people should contact the Sue for more information.

Decision

The Area Board formally thanked Chippenham Town Council for its efforts to respond to the Portas Pilot Project, and committed its support to the project.

Action: the Chairman of the Area Board to write a letter of support for the project.

Kington Langley Parish Council

Maurice Dixson expressed concern at certain elements of the planning system which did not appear to be effective in terms of allowing local members to call-in applications when required.

The problem appeared to occur mainly when a decision was to be made under officer delegations, but if no indication was given to the parish or to the local member as to what the decision as likely to be, then it was difficult to determine whether call-in would be required.

Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control, suggested that good communication between the parish, the local member and the planning officer was the key to avoiding these issues.

Councillor Sturgis also reported that a transformation of planning services had just been approved and would be consulted on. Councillor Sturgis also undertook to take up the specific issues of this case with the local member concerned.

iii. Wiltshire Police

The written report from Wiltshire Police was noted. Inspector Martin Schorah reported that the Neighbourhood Policing Teams were now operating from the Monkton Park office and this was working very well. The response teams would relocate to Monkton Park at the end of March, and the Wood Lane office was due to close on Monday 26 March, at which point all face-to-face enquiries would be dealt with at Monkton Park.

Inspector Schorah reported that both violent crime and dwelling burglaries were down by 27%. Non-dwelling burglaries and theft from motor vehicles had both increased slightly, and people were urged to secure their valuables properly. Theft of motor vehicles was down by 43% which was mainly thought to be due to better manufacturing of the vehicles. Overall crime was down by 11%.

A reminder was also given that the public would elect a Police and Crime Commissioner on 15 November 2012. More information was available from Chris Caswill, Wiltshire Police Authority representative, on 01380 734022, or police.authority@wiltshire.pnn.police.uk .

Finally, some concern was raised regarding drug issues within and around the town, and it was suggested that this could be looked into at the 30 April Area Board meeting when the priorities from the Forward Together event would be considered.

iv. NHS Wiltshire

The written reports were noted and there were no further updates.

v. Chippenham and Villages Area Partnership (ChAP)

The written report was noted. Jane Clark, Partnership Chairman, reported that the Forward Together event held on 29 February had been very successful. Other projects included the riverbank clear-ups and the Parish Forum, which was due to meet again soon.

The Bournemouth Symphony Orchestra had also been to town on a couple of occasions recently and would be coming again on 22 April. Anyone wishing to be involved should contact Jane for further information.

vi. Chippenham Vision Board

Tim Martienssen, Vision Board Director, reported that a consultant had been selected for the Master Planning process. This was so hot off the press that the name of the consultant could not be released yet, but things were certainly progressing.

vii. Chippenham Shadow Community Operations Board (COB)

A written report was circulated at the meeting, which outlined the progress made by the Shadow COB in developing the Campus proposals. The Shadow COB was preparing for the first round of consultation shortly, and was also identifying and working with key partners. Further updates would be provided at future Area Board meetings.

viii. Development Service for Young People

The written update and Development Service timetable were noted. Work on the Youth Strategy was ongoing.

It was also noted that Councillor Peter Hutton was taking on the role as the Area Board's youth champion.

ix. Lyneham Steering Group

Councillor Packard reported that the RAF site at Lyneham had approximately 1000 people still based there, but this number would

	<p>decrease in stages over the next few years, before being replenished again with new staff when the site became a Defence Technical Training Centre.</p> <p>It was also noted that the Military Civilian Integration (MCI) Programme had been renamed as the MCI Partnership.</p> <p>x. Chippenham Partnership of Schools The written update was noted.</p>
8.	<p><u>Community Benefits achieved through the Planning Process</u></p> <p>Sally Canter, Head of Admin and Technical Support, Development Services, presented an overview of the planning benefits system, and provided an update on the Section 106 agreements in the Chippenham Community Area.</p> <p>An exercise had been carried out to capture all Section 106 agreements in Wiltshire. A Scrutiny Task Group was also set up to help monitor the progress made on this work so that the same information could be given to every Area Board. The report provided gave details of the information that had been captured in the Chippenham Community Area.</p> <p>In total, £1,527,851 had been secured via a Section 106 legal agreement since 2004. Of this amount, £1,144,603 had already been received by the Council, leaving £383,248 outstanding.</p> <p>Of the £383,248 outstanding, £352,848 was not yet due to be paid due to the development not having been completed or the appropriate trigger points being reached. The Council was actively investigating/chasing the remaining £30,400 of outstanding Section 106 obligations.</p> <p>Councillor Greenman was awaiting some information connected to the parishes he represented, and Sally undertook to look into this.</p> <p>Councillor Douglas was a member of the Section 106 Task group and was aware that this was a huge undertaking, and he thanked Sally for her hard work on this.</p>
9.	<p><u>Chippenham Area Highways Budget 2011/12: Prioritisation of Schemes</u></p> <p>Two separate reports containing recommendations from the Community Area Transport Group were circulated. The first report within the agenda pack contained recommendations for small-scale highways improvements.</p> <p><u>Decision</u> The Area Board approved the Chippenham Community Area Transport Group's recommendations for the prioritisation of the following schemes, subject to available funding:</p>

1. **Malmesbury Road, Chippenham – allocate £8,000 to improve pedestrian safety at the zebra crossing near St Pauls Church Hall.**
2. **Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath.**
3. **Accessibility improvements – allocate £5,000 to install dropped kerbs in the Community Area, following a prioritisation exercise to be carried out by the Community Area Transport Group with parish and town councils.**

Annual Waiting Restrictions Review 2011/12 – Prioritisation of Schemes

The second report, which was tabled at the meeting, contained recommendations for the prioritisation of waiting restrictions.

In September 2011, Wiltshire Council had proposed that it would be more appropriate that requests for waiting restrictions should go directly to parish and town councils as they had more detailed knowledge of their local areas.

Chippenham Town Council had not felt able to take on this work; the assessment process was therefore passed to the Chippenham Community Area Transport Group to make recommendations to the Chippenham Area Board.

Councillor Caswill expressed concern at the process involved regarding the Annual Waiting Restrictions Review and requested that Sadlers Mead was considered as a high priority. Parvis Khansari, Service Director for Strategic Services, confirmed that further schemes could be added to the prioritised list of waiting restrictions, if required.

Decision

The Area Board approved the Chippenham Community Area Transport Group's recommendations for the prioritisation of schemes in the Annual Waiting Restrictions Review, with one addition, as follows:

1. **Sheldon Road – opposite the junction for Stonelea Close**
2. **Middlefield Road – opposite the entrance to Hathaway Medical Centre**
3. **Sadlers Mead.**

Proposals for Chippenham Community Area Transport Group

Councillor Caswill made three proposals regarding the future operations of the Community Area Transport Group.

Decision

The Area Board welcomed the delegation of highways decisions and the work done by the Community Area Transport Group (CATG) to prioritise local issues, and resolved that:

	<ol style="list-style-type: none"> 1. The meetings of the Chippenham CATG should be open to the public and press, with dates and times advertised at preceding Area Board meetings and agendas posted on the Wiltshire Council Website. 2. The agendas and papers for the CATG meetings are sent electronically in advance to Area Board councillors, to assist their attendance where issues in their divisions are to be discussed. 3. To request that a review of the Chippenham CATG is carried out and reported back to the Area Board as soon as possible, to determine whether the above requests are feasible within resources.
10.	<p><u>Funding</u></p> <p>a. Community Area Grant Scheme 2011/12 The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p>i. <u>Chippenham Partnership of Schools</u> The sum of £2,625 was requested for the Chippenham Games.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,625 to Chippenham Partnership of Schools for Chippenham Games, conditional upon the balance of funding being in place. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Chippenham & Villages Community Plan.</i></p> <p>ii. <u>10th Chippenham Guides</u> The sum of £935 was requested to purchase camping equipment.</p> <p><u>Decision</u> The Area Board awarded the sum of £935 to 10th Chippenham Guides for the purchase of camping equipment. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Chippenham & Villages Community Plan.</i></p> <p>iii. <u>Chippenham Bowls Club</u> The sum of £2,568 was requested for the installation of floodlights.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,568 to Chippenham Bowls Club for the installation of floodlighting, conditional upon the balance of funding being in place. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Chippenham & Villages Community Plan.</i></p>

Councillors Allen, Phillips, Douglas and Packard all left the room due to declaring prejudicial interests in the next item.

Councillor Greenman was temporarily elected to the Chair.

- iv. Chippenham Museum & Heritage Centre
The sum of £980 was requested for the Primary School Archaeology Project.

Decision

The Area Board awarded the sum of £980 to Chippenham Museum & Heritage Centre for the Primary School Archaeology Project.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Chippenham & Villages Community Plan.

Councillors Allen, Phillips, Douglas and Packard returned to the meeting.

Councillor Allen returned to the Chair.

- v. Finding the Forgotten
The sum of £3,000 was requested for increasing Great War education, knowledge and awareness.

Decision

The Area Board awarded the sum of £3,000 to Finding the Forgotten for increasing Great War education knowledge and awareness for Chippenham and surrounding villages through filming of real life reconstructions, conditional upon the films not being sold for profit and the balance of funding being in place.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Chippenham & Villages Community Plan.

Some concern was raised that the Chippenham-based applicants were not getting in contact with their local members before submitting their applications. It was confirmed that all applicants were advised to do so when their applications were received.

b. Area Board Projects

The Area Board considered the following Area Board Project application:

Engagement Project

The sum of £2,500 was requested to commission a pilot project with the

	<p>Media Department at Wiltshire College Chippenham to increase engagement between the local community and Chippenham Area Board.</p> <p><u>Decision</u> The Area Board awarded the sum £2,500 to the Area Board Engagement Project.</p> <p>c. Other Projects The Area Board considered the following proposal:</p> <p><u>Queen’s Diamond Jubilee Celebrations</u> The sum of £600 was requested towards the hire of a jousting tent to accommodate displays promoting Chippenham Community Area at the Queen’s Diamond Jubilee event on 1 May 2012.</p> <p><u>Decision</u> The Area Board awarded the sum of £600 towards the hire of a jousting tent for the Queen’s Diamond Jubilee event on 1 May 2012.</p> <p>d. Community Area Transport Group The Area Board considered using its remaining budget to fund small-scale local transport and highways improvement schemes, as prioritised.</p> <p><u>Decision</u> The Area Board agreed to allocate the balance of unspent Area Board funding of £19,900 to the Chippenham Community Area Transport Group for:</p> <ul style="list-style-type: none"> i. Malmesbury Road, Chippenham – allocate £8,000 to improve pedestrian safety at the zebra crossing near St Paul’s Church Hall. ii. Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath. iii. Accessibility improvements – allocate £5,000 to install dropped kerbs in the Community Area, following a prioritisation exercise for dropped kerbs to be carried out by the Community Area Transport Group with town and parish councils.
11.	<p><u>Area Board Priorities Update</u></p> <p>Updates were received as follows:</p> <ul style="list-style-type: none"> i. Health and Wellbeing There was nothing to update since the previous meeting. ii. Employment There was nothing to update since the previous meeting.

	<p>iii. Skate Park Brett Conway, Project Leader, reported that nine different sites at Monkton Park had been considered on a short-list, and an on-site consultation on those sites had been carried out with three independent Skatepark Design Companies. Following the site visits, the nine sites were short-listed to three based on a series of outline criteria.</p> <p>The Skate Park Committee would proceed with a noise assessment which would be completed by a professional company, and residents within the catchment area of the noise assessment would be contacted in writing.</p> <p>Following the report back on the noise assessment, if the criteria was met then the Skate Park Committee would engage in a public consultation exercise.</p> <p>iv. Road Safety Councillor Bill Douglas reported that the consultation on the safety measures for the A350 Dual Carriageway north of Chippenham was in the final stages.</p> <p>The proposed safety measures included:</p> <ul style="list-style-type: none"> a. That the closure of the Pretty Chimneys crossovers be progressed. b. That prohibition of U turns in both directions at The Moors, Courtfield Farm, Lower Swinley and the agricultural crossings be progressed. c. That the additional signing at the Days Lane junction and for the junction 17 truck stop be progressed. <p>The Area Board was in support of the proposals.</p> <p>v. Night Time Economy Councillor Peter Hutton referred to the improvements in local crime statistics, and reported that the local initiatives such as the street pastors and high visibility jackets for door staff appeared to be helping to improve these figures.</p>
12.	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control, provided the following update on his portfolio responsibilities:</p> <p>Waste The new alternate-weekly collections had now started and it was hoped that the</p>

new service would drive-up recycling rates. The new collection of plastic only included plastic bottles, as it was not cost-effective to include all plastics at this stage due to the difference in values. Plastic bottles were worth £220 per tonne, whereas mixed plastics were only worth £20 per tonne.

Councillor Sturgis also referred to the Eric Pickles Challenge Fund which offered incentives to councils that returned to weekly collections of general household waste. Wiltshire Council intended to pursue its plans to deliver an alternate-weekly collection due to the encouragement it provided to recycle more, however the Council was looking at submitting a bid for a food waste collection service.

Property

The Council was continuing with the rationalisation of its buildings, and had recently taken the decision to further rationalise the main hubs from four to three. Along with the refurbishment of County Hall, this was helping to deliver savings and improve the Council's carbon footprint.

Environment

An Eco Strategy had been adopted by the Council in an attempt to reduce its environmental impact. The home insulation scheme was one of the top priorities at present, as was improving the environmental impacts of the county's schools.

Development Control

The Council was just embarking on a transformation programme for the Development Service. A peer challenge had also been carried out and the report from that would feed into the transformation programme.

Following Councillor Sturgis' presentation, the following questions and comments arose:

- It was suggested that the reasons behind the decision to collect plastic bottles only could be communicated to the public to increase understanding of this issue.
- There was some concern that existing policy did not go far enough to protect the town centres. The Wiltshire Core Strategy contained stronger policy to protect town centres, however this policy could not be enforced until the Core Strategy was formally adopted.
- The Council was not planning to monitor use of individual household bin use due to the implications on resources and collection schedules.
- It was noted that some members' experiences of the Northern Area Planning team had been very positive.

The Chairman thanked Councillor Sturgis for attending and contributing to the meeting.

13.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on Monday 30 April 2012, 7pm at Abbeyfield School.</p> <p>The next agenda planning meeting would take place on Wednesday 21 March 2012 at 10am at Monkton Park. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.</p>
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Your say on local waste and recycling sites

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less and therefore we are looking to save around £250,000 by making changes to these services. This will help the council to spend more on priority services, such as those for vulnerable adults and children, and roads.

We are now looking for your views on how you use your local recycling facilities and how these savings can be achieved.

Thanks to people in Wiltshire using their blue lidded bins we now recycle more than 700 tonnes of plastic bottles and cardboard every month.

Household recycling centres – summer opening hours

Everyone in Wiltshire can now ask to have a free garden waste collection from the kerbside, making it easy to recycle garden waste from home. During recent summers the household recycling centres have been open until 7pm on Wednesday and Thursday evenings, to help residents to recycle their garden waste in particular. As the new free kerbside collection service will soon be in place it is proposed household recycling centres will go back to normal summer opening, until 5pm, 7 days per week. (This change will affect all sites except Salisbury household recycling centre, Churchfields, where current opening hours are different and will not alter.)



Local mini recycling sites

Paper, glass, cans, clothes, foil, plastic bottles and cardboard are now collected direct from every home in Wiltshire and the use of local mini recycling sites has significantly reduced. In particular we expect sites with plastic bottle and cardboard bins to be used much less, due to the popular new blue lidded bin collections. We therefore propose to remove some local mini recycling sites, whilst keeping a good network for you to use in addition to kerbside collections.

We are proposing to review local mini recycling sites on the following grounds-

- How much recycling is collected from each site
- Distance from the nearest alternative recycling sites
- Number of homes the site is serving
- Ease of use (eg access and parking)
- Ease of emptying the bins
- Condition of the site
- Amount of flytipping or non-residents' waste dumped.

Have your say

If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 456 0102 for a paper copy. **Please reply by 28 May 2012.**

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcements

Review of Polling Districts and Polling Places– Consultation

Section 16 of the Electoral Administration Act 2006 introduced the requirement for councils to review polling districts and polling places within their Parliamentary constituencies, and to review them again at least every four years.

The 2009 County of Wiltshire Order not only set up the new unitary divisions, but also established new town wards in most urban areas which are co-terminous with the divisions. This will allow us to rationalise a number of polling districts, as they will take effect for the 2013 elections. Until then, the council has had to have polling districts which recognise the boundaries of both the older town wards, and the unitary divisions, resulting in a number of small registers where they overlap.

In May 2013, there will be elections to directly elect members to the New Forest National Park Authority. The National Park affects three Wiltshire parishes, but its boundaries do not coincide completely with existing parish or polling district boundaries. This review proposes to create new polling districts in those parishes, in readiness for those elections.

The Council will need to approve a scheme of polling districts and polling places for the (Acting) Returning Officer (ARO) to then consider in order to select polling stations. The ARO is therefore obliged to be consulted during the review, and any representations must be published within 30 days of receipt.

We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.

The Council has also prepared two documents which refer to proposed changes to polling stations and polling districts. These two documents have been amalgamated and sorted into Area Boards for ease of reference and relevance. A list of existing polling stations has also been compiled which has been separated into Area Board area for ease of reference. These are attached to this briefing note and are also available on the dedicated webpage (please see link below). We would seek your views on any of the points highlighted on this document or any other issues that you feel need to be addressed.

Due to the size of the Council's area and the number of polling districts and polling stations, it is not practical to send detailed hard copy maps to all consultees. However, officers have used the Geographical Information System to plot all existing polling districts, together with the position of known polling stations which is available to use on the dedicated webpage.

For more information on the parameters to use, please go to the webpage and click on the Review of Polling Districts – Briefing Note.

Submissions must be received in writing by Friday 25 May 2012. Forms can be completed online or download from the Council's website at:

<http://www.wiltshire.gov.uk/council/elections/electionsreviewpollingdistrictsplaces.htm>

Submissions will then be reviewed with a final scheme being presented to Full Council for approval in July 2012.

Polling Districts	Polling Place	Electorate as 1 December 2011		Area Board	Parliamentary Constituency
			Polling Station		
NI1	Chippenham	943	3rd Chippenham Scouts Hut, Derriads Lane, Chippenham, Wilts	Chippenham	Chippenham
MB1	Biddestone	403	Biddestone Village Hall, Yatton Road, Biddestone, Chippenham, Wilts	Chippenham	North Wiltshire
QC1	Chippenham	2,175	Bowls Pavilion, John Coles Park, Ricardo Road, Chippenham, Wilts	Chippenham	Chippenham
MW1	Castle Coombe	279	Castle Combe Village Hall, Estate Yard, Castle Combe, Chippenham, Wilts	Chippenham	North Wiltshire
NI3	Chippenham Without(Chippenham Without Ward)	150	Chippenham Rugby Club, Allington Fields, Frogwell, Chippenham, Wilts	Chippenham	North Wiltshire
NJ1	Christian Malford	572	Christian Malford Village Hall, Christian Malford, Chippenham, Wilts	Chippenham	North Wiltshire
OE1	Kington Langley	663	Committee Room, Village Hall, Church Road, Kington Langley, Chippenham, Wilts	Chippenham	North Wiltshire
QJ1,QJ4	Chippenham	2,020	Englands Social Centre, Off Wood Lane, Chippenham, Wilts	Chippenham	Chippenham
NI2	Chippenham	1,250	Function Room, The Pheasant, Access Via Car Park On, Hungerdown Lane, Chippenham	Chippenham	Chippenham
NY1	Grittleton	399	Grittleton Village Hall, Grittleton, Chippenham, Wilts	Chippenham	North Wiltshire
OD1	Hullavington	872	Hullavington Village Hall, Hill Hayes Lane, Hullavington, Chippenham, Wilts	Chippenham	North Wiltshire
QD2,QE1	Chippenham	2,213	Kingsley Road Community Hall, Kingsley Road, Chippenham, Wilts	Chippenham	Chippenham
OF1	Kington St Michael	558	Kington St Michael Village Hall, Kington St Michael	Chippenham	North Wiltshire

Polling Districts	Polling Place	Electorate as 1 December 2011		Polling Station	Area Board	Parliamentary Constituency
QF1	Chippenham	1,150		Lady Evangelical Church, Hungerdown Lane, Chippenham	Chippenham	Chippenham
OJ1	Langley Burrell	278		Langley Burrell Village Hall, Manor Farm Lane, Langley Burrell, Chippenham, Wilts	Chippenham	North Wiltshire
NI4,OI1	Chippenham	1,881		Mobile Units, Morrisons Superstore, Malmesbury Road, Cepen Park North, Chippenham, Wilts	Chippenham	Chippenham
QJ3	Chippenham	3,487		Pewsham Community Centre, Lodge Road, Chippenham, Wiltshire	Chippenham	Chippenham
QF3,QF4	Chippenham	1,657		Redlands School, Brook Street, Chippenham, Wiltshire	Chippenham	Chippenham
OY1	Nettleton	562		Room at the Post Office, The Green, Nettleton, Chippenham	Chippenham	North Wiltshire
QA1,QE2,QF2	Chippenham	2,100		Scout Hut, Audley Road, Chippenham, Wilts	Chippenham	Chippenham
PR1	Seagry	251		Seagry & Startley & Great Somerford, Village Hall, Upper Seagry, Chippenham, Wilts	Chippenham	North Wiltshire
QH5,QI1	Chippenham	1,321		St Paul's Church Hall, Malmesbury Road, Chippenham, Wilts	Chippenham	Chippenham
QI2	Chippenham	643		St Paul's Church Hall, Malmesbury Road, Chippenham, Wilts	Chippenham	Chippenham
QD1	Chippenham	1,260		St Peters Church Hall, Lords Mead, Chippenham, Wiltshire	Chippenham	Chippenham
PQ1	Stanton St Quintin	435		Stanton St Quintin Primary School (extension) , Stanton St Quintin, Chippenham, Wilts	Chippenham	North Wiltshire
PS1	Sutton Benger	816		Sutton Benger Village Hall, Chestnut Road, Sutton Benger, Chippenham, Wilts	Chippenham	North Wiltshire

Polling Districts	Polling Place	Electorate as 1 December		Area Board	Parliamentary Constituency
		2011	Polling Station		
PW1	Yatton Keynell	644	The Barn Function Room, The Bell Inn, The Street, Yatton Keynell	Chippenham	North Wiltshire
QH2, QH3, QH4, QJ2	Chippenham	2,714	The Neeld Hall (Main Hall), Town Hall, High Street, Chippenham, Wilts	Chippenham	Chippenham
PA1	North Wraxall	299	Tiley Towers, North Wraxall, Chippenham, Wiltshire	Chippenham	North Wiltshire
QH1, QK1	Chippenham	2,420	Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wilts	Chippenham	Chippenham

Particular Points for Review

Chippenham Area Board

This information has been extracted from the 2 master documents that are published on the website - Polling Places and Polling Stations for Review and Proposed Changes to Polling Districts so that it is relevant for each Area Board.

Polling districts where the polling station is situated outside of the parish or Unitary Division

This has to be recorded to denote that the polling place is outside of the polling district or Unitary Division which is permissible within the Regulations.

Polling District	Parish/Unitary Division	Polling Station	Polling Place	Constituency
QH2	Chippenham Lowden and Rowden	The Neeld Hall (Main Hall), Town Hall, High Street, Chippenham, Wilts	Chippenham (Chippenham Hardens and England Unitary Division)	Chippenham
QI2	Chippenham Monkton	St Paul's Church Hall, Malmesbury Road, Chippenham, Wilts	Chippenham (Chippenham Hardenhuish Unitary Division)	Chippenham

Changes to Polling Stations

This is a list of polling stations that are no longer available for use

Unitary Division	Existing Polling Station	Polling District(s)	Reason	Proposal
Chippenham Cepen Park and Derriads	Function Room, The Pheasant, Access Via Car Park On, Hungerdown Lane, Chippenham	NI2	No longer available	Seek alternative

This is a list of temporary polling stations used

Unitary Division	Existing Polling Station	Polling District(s)	Reason	Proposal
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Chippenham Cepen Park and Redlands	Mobile Units, Morrisons Superstore, Malmesbury Road, Cepen Park North, Chippenham, Wilts	NI4,OI1	1,881	Seek alternative if possible
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Polling Districts to be merged

Unitary Division	Polling District	Merge with
Chippenham Hardenhuish	QH5	QC1
Chippenham Hardens and England	QH3	QJ2
Chippenham Hardens and England	QH4	QJ2
Chippenham Lowden and Rowden	QE2	QA1
Chippenham Queens and Sheldon	QD2	QE1

Polling Districts to be split as electorate above 2500

Unitary Division	Polling District	Electorate
Chippenham Pewsham	QJ3	3,487

Other proposals

Unitary Division	Polling District	Issue	Proposal
Chippenham Hardens and England	QJ1	Current Parliamentary boundaries require this polling district to be split	This will be corrected by a creation of a new polling district

Please note that this document represents particular points which the Council are aware of. However, submissions are welcome on any of these points or any other areas which have not been listed.

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcement

Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years. This gives us a wealth of data to support local communities in rural parts of the county and allows us to track changes in facilities including education and childcare services, local health facilities, food shops, spiritual and leisure facilities and public transport. In recent years, the survey has also examined access to services such as broadband internet connections and mobile phone coverage. There has been a significant decline in a number of basic facilities since 1976. The number of settlements with primary schools has decreased by around 30%, while around two thirds of villages have lost their general food shop. Less than half of settlements in 2008 retained the Post Office they had in 1976. Public transport, however, has improved vastly over the period of the survey.

The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website¹ along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during Spring 2012. Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact:

Knowledge Management Team,
Public Health and Protection Services
Wiltshire Council
(01225) 713186
research@wiltshire.gov.uk

¹ www.intelligencenetwork.org.uk/community

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcement

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

1. Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support

this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

2. Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

3. Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting local business sponsorship.

The Youth Services Implementation Group invites feedback from Area Boards on any of the initiatives highlighted above.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31st July 2012.

James Fortune
Lead Commissioner 11-19
01225 713341

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcement

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

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Chairman's Announcement

Cleveland Bridge Weight Restriction

Bath and North East Somerset (B&NES) Council are proposing to implement an experimental weight restriction in Bath between the A36 Bathwick Street and the A36 Beckford Road (commonly known as the Cleveland Bridge restriction). This restriction will effectively prevent a significant proportion of large HGVs (those over 18 tonnes) from travelling through Bath along the A36 and will inevitably have some impact on other routes including some in Wiltshire.

The traffic order has been proposed to address road safety issues, intimidation and air pollution within the London Road area of Bath. This 'experimental' order allows B&NES Council to implement the restriction without the usual formal requirements / consultation of a normal traffic order for a period of 18 months. It also allows B&NES Council to implement the restriction without robust evidence or modelling; instead, B&NES Council will monitor the situation as it occurs. Significantly, the experimental order only allows representations to be made during the first six months of the order period. After the full 18 month period, the order can be made permanent.

Wiltshire Council, other neighbouring authorities, the Highways Agency, various community / parish groups and Area Boards have opposed this restriction on the basis that robust evidence and consultation has not been provided, and that the restriction is being proposed on a route that is part of the primary route network. It is considered that B&NES Councils evidence to support their assessment of the likely redistribution of HGV traffic particularly on Wiltshire roads is unrealistic.

A challenge to the legitimacy of placing a restriction on a Primary Route has been raised against B&NES Council first informally, and then by a Freedom of Information request. As stated Under EU Directive 89/460/EC, the Primary Route Network (of which the A36 forms a part) must provide unrestricted access to 40 tonne vehicles. This was recently re affirmed in the DfT's *Guidance on Road Classification and the Primary Route Network* (March 2012). Therefore placing such a restriction on a Primary Route as intended appears contrary to this directive. The guidance also states that *'Unless the agreement of all affected authorities can be obtained, including the Highways Agency where appropriate, then changes to the primary route should not be made'*. There are clearly still objections and the challenge to this scheme still remains, with B&NES Council withholding information on how the EU Directive can be denied, under legal advice.

Although opposed, B&NES council have decided to continue with this scheme and implementation has recently been delayed until June to allow Wiltshire Council time

to purchase and place monitoring equipment within the County's boundary to record the 'before and after' traffic effects of the scheme.

It is understood that B&NES Council intend to produce a report by the end of April on the informal consultations that they have carried out to date. Prior to formally advertising the experimental order in June, B&NES Council propose to carry out a further selective round of informal consultation with those who have made a previous representation.

Given the limited nature of this consultation, if you consider that B&NES Council's proposed restriction may affect your community, please send your comments to [Councillor Roger Symonds](#) of B&NES Council.

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcements

Petitions Update

Taxi Licensing Petition

A petition was received requesting that no more Hackney licenses be issued in north Wiltshire due to the competition. This petition has been passed to the Licensing Team for a response to be issued.

Pavements at Burleaze Petition

A petition was received regarding the poor state of the pavements at Burleaze in Chippenham. This petition was passed to the Area Highway Engineer for the north, who provided the following response:

“Our Road Mender gang have today (12 April 2012) commenced repairs to those areas of the footway at Burleaze where the footway defects meet the Council's intervention criteria. These are potholes greater than 150mm in diameter and 20mm deep or cracks and gaps and up-stands with a width or depth greater than 15mm. It is a fairly large amount of work. Regular inspections will continue to identify those intervention level defects which will be programmed for repair accordingly.

In the longer term, these footways would benefit from inclusion in a footway surfacing programme, and I await confirmation of the budget from the Major Maintenance Team to undertake this type of work before submitting a list of sites in similar condition across the area for assessment.”

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcements

2012 – A Year of Celebration

Wiltshire's Jubilee Celebrations will take place at Salisbury Cathedral Close on the 1 May 2012. The event will showcase a display of medieval jousting tents each celebrating the heritage of Wiltshire's area board communities.

It has been published by the Palace that the Queen and Duke of Edinburgh are expected to visit Salisbury on either 1 or 2 May 2012.

The Olympic torch relay route and many of the nominated torchbearers have now been announced.

You can find out if Olympic Flame is passing through your street and exactly where in Wiltshire the London 2012 Torch Relay is taking place by visiting: www.london2012.com/olympictorchrelay.

Plans are now taking shape for the Wiltshire 2012 Festival of Celebration taking place this summer at Hudson's Field, Salisbury (11 July 2012). The festival will showcase local talent throughout the day and evening and include a national headline act provided by LOCOG as well as The Salisbury Plain Military Wives who won the Shine 4 Wiltshire competition.

The festival is also set to include a business breakfast event involving more than 300 businesses which will provide them with a fantastic opportunity to promote their businesses to the thousands of people expected to attend, as well as a workshop for schools, a sports programme, street performers, a farmers' and craft market and a fun fair.

Chippenham Area Board – Monday 30 April 2012

Chairman's Announcements

Older Peoples Development Working Group

In January 2011 the Older Peoples Accommodation Strategy was approved by Wiltshire Councils Cabinet. The aim of this strategy is to develop modern and fit for purpose facilities to meet current and future needs and expectations of the people of Wiltshire through partnership working.

Wiltshire Council is delivering a mixed use development on the Council owned Middlefields / Hungerdown Lane Site in Chippenham to meet the needs of vulnerable residents. The developments will include:

- 60 unit extra care scheme predominantly for older people
- 80 bed nursing / dementia care home for older people
- 10 unit respite centre for people with a learning disability
- Supported living accommodation for people with a learning disability

This will be delivered in partnership with one of its extra care framework providers, who will be appointed following a competitive tendering process, and its strategic partner the Orders of St John Care Trust, who will operate the new care home facility. It is the intention for this new development to replace Seymour House and for the residents and staff to transfer to the new facility.

We are asking for volunteers to form a working group which will report progress of the developments to the Area Board.

The aim of the Working group will be:

- To ensure that the community have an opportunity to understand and inform the development.
- To ensure the development and its associated facilities meets the needs of local community
- To support the integration of the development with local services
- To provide a consultative voice for local people
- To reflect service user views and opinions
- To ensure that the nature of the development is reflective of person centred services
- To promote interest in the scheme within the community and for the working group members to act as local champions for the scheme
- To support the Area Board on development of the Extra Care build and report progress at regular intervals

The Council is looking for 3-5 community representatives, a Local Councillor, 1 – 2 Church representatives, a GP / Health representative, 1-2 voluntary sector representatives and a Cabinet or portfolio holder.

If you are interested please can you ring Jane Worrall on 01225 718373 or email her on jane.worrall@wiltshire.gov.uk.

Vicki Wyper, Commissioning and Contracts Lead – Accommodation, Wiltshire Council
Telephone: 07920184532, Email: victoria.wyper@wiltshire.gov.uk Web site: www.wiltshire.gov.uk

Update for Chippenham Area Board

Update from	CHIPPENHAM TOWN COUNCIL
Date of Area Board Meeting	Monday 30 April 2012

Headlines

- OLYMPIC TORCH passes through Chippenham between **09.46 and 10.16**. On 23rd May. Entertainment in the High Street from 09.00. Presentation of certificates to the Torch carriers at the Town Hall (10.45). Free Parking. (details later)
-
- PORTAS BID completed on time. Thanks for the hard work of all those involved. See video on YouTube.

Projects

- **NEELD HALL** – Work on refurbishment about to commence. Public consultations on **2nd May** (4-6.30); **8th May** (13.00 – 18.00); **9th May** (15.00-20.00). Drop-in sessions so come to the Neeld Hall and see what is being planned and make your comments.
 - It will be a phased project.
-
- **FISHING LAKES** planned for Stanley Park, hopefully to be implemented in the near future.
-
- **RE-OPENING OF THE YELDE HALL:** Following the move of the Community and Visitor Information Centre to the Town Hall the Yelde Hall has now re-opened as an annexe to the Museum and Heritage Centre.

Future Events/Dates for the diary

- **Piaf the Songs** – May 12th at 7.30 in the Neeld Hall
 - **Jubilee Family Day and The Big Lunch** – 5th June 11.00-16.00
 - **Chippenham Games and ParaGames** at Stanley Park on 25th June
-
- **Mega Zoo:** in the Neeld Hall 4th August : **River festival:** 25th and 26th August
-
- **BAND CONCERTS** in *John Coles Park* on Sundays from 3.00pm from May 6th until 30th September

Update for Chippenham Area Board

Update from	Christian Malford Parish Council
Date of Area Board Meeting	Monday 30 April 2012

Headlines

- The Village Hall Committee has submitted an application for outline planning permission to build a new village hall with access via the Recreation Ground. However the Parish Council were unable to consider the application in detail at its most recent meeting as the application lacked important paperwork

- The Parish Council noted the concerns being expressed about the proposal to site allotments adjacent to the Burial Ground and, as a result, have arranged a site visit at which any interest party would be welcome to attend

- A number of Councillors attended a meeting with Wiltshire Council Transport Officers in the Village hall to discuss excessive usage of the B4069 by heavy goods vehicles. The meeting had been well. However, despite the unanimous concerns which were expressed, it was concluded that tangible action still seemed some way off.

Projects

- The Chairman reported that he had commenced consultation with adjacent householders to the (Parish Council-owned) Recreation Ground access road, with a view to seeking their agreement to increasing the width of the road by cutting back the undergrowth

Future Events/Dates for the diary

- An entry has been made for the Best Kept Village competition and, with this in mind, 12th May has been set aside for litter picking. It would be appreciated if local organisations and residents would join with Parish Councillors at the Village Hall (at 10:00) on that day.

- The Annual Parish Meeting and the next Parish Council Meeting will be held in Mid May. Please check the village website (www.christianmalford.org.uk) for more information.

Update for Chippenham Area Board

Update from	Grittleton Parish Council
Date of Area Board Meeting	Monday 30 th April 2012

Headlines

- “Village Gateway” road surfacing in Alderton Road – completed.
- Crowdown Lane – temporary remedial works to road surface expected soon.
- Core Strategy – Grittleton “Small Village” status

Projects

- Jubilee Celebrations
- Village Website
- Cotswold AONB – signage.
- Strict Baptist Chapel, Grittleton

Future Events/Dates for the diary

- 14th May – Grittleton Parish Council Annual General Meeting and Annual Parish Meeting.
9th July – Grittleton Parish Council
- Moviola. Grittleton Village Hall.
Wednesday 30th May – “Midnight in Paris”
Wednesday 27th June – “Woman in Black”.
Wednesday 25th July – “Hugo”
- Jubilee Celebrations
2nd June – Grittleton “Street Party”
3rd June – Songs of Praise
4th June – Jubilee Cricket Match

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	Monday 30 th April 2012

Headlines

A meeting was held recently with Kristian Price and Danny Everett to discuss the drainage problems at Silver Street, Kington Langley. It was agreed that a survey will need to be carried out. Once done, a report is to be published and responsibility to be established. This is ongoing work in progress.

Speeding Traffic on the Kington St. Michael Road - Action is now being taken by the Highways Department of W.C. It is to be a subject for discussion at the next CATG meeting to be held on the 21st May. At a recent meeting of the parish council it was established that the Old Malmesbury Road should be included in any possible speed introduction. It would be appreciated if details of the CATG meeting could be sent to the Clerk on clerk@kingtonlangley.org

The procedures for calling in planning applications to committee is a subject high on the parish council's priority list. Suggested amendments to the procedures have been put forward and it is hoped that these will be taken into consideration when a review takes place.

At the recent Annual Parish Meeting which was very well attended. A suggestion from a member of the public will be an item on the next parish council's agenda. The suggestion was that at the Plough traffic lights on the A350 - during busy times, traffic wanting to cross the A350 from Kington Langley cannot do so due to traffic blocking the way between the two sets of lights. It was suggested that a yellow hash square be introduced.

Projects

Jubilee Traditional Garden Party - The Parish Council is leading a team of volunteers with a project to organise a Garden Party to include party games and various stalls. Kington Langley has also been selected to light one of the many beacons that will be lit across the country on the 4th June at between 10pm and 10.30pm.

Under the General Power of Competence (Localism Act) it is intended to exercise the new Community Right to register certain buildings of importance to the village for inclusion on a list of assets - the list to be maintained by the local authority

General Power of Competence (Localism Act) - With a view to improving the verges and certain areas within the village including the erosion of the verges in the Commons areas. To start this project, quotations are being sought to lay grasscrete on all four corners of the cross roads adjacent to the Hit or Miss public house.

The Parish Council wishes to consider adopting the new Code of Conduct that Wiltshire Council has drafted and that was to be adopted at a full council meeting on the 28th February 2012. Details of this are eagerly awaited.

Update for Chippenham Area Board

Future Events/Dates for the diary

Jubilee Garden Party 5th June 2012. Lighting of the beacon 4th June 2012.

Future meetings of the parish council: Next meeting Annual Meeting of the Parish Council (AGM) 14/5, meetings 11/6, 2/7, 13/8, 3/9.

Update for Chippenham Area Board

Update from	Kington St Michael Parish Council
Date of Area Board Meeting	Monday 30 April 2012

Headlines

- The Parish Council continues to wait for an update from Wiltshire Council on Tor Hill. Progress on this project to improve the safety of pedestrians and cyclists has been frustratingly slow due to legal issues.
-
- The recreation field has been approved as a QEII field, and delivery of the plaque is awaited.
-
- Westlea Housing Association (Green Square) has consulted with the village regarding redevelopment of Town Close, to increase its housing stock
 - The village's Jubilee Committee has worked extremely hard and raised f just under £11,000 for the village's Jubilee celebrations

Projects

- The Parish Council regrets that it has been unable to find a suitable site for allotments, having contacted all local landowners.
-
- An oak tree has been donated to mark the Queen's Diamond Jubilee and will be planted near the Pond area of Kington St Michael.

Future Events/Dates for the diary

- 26th April - Annual Parish Meeting, 8pm KSM Village Hall
-
- 17th May – Additional PC Meeting to co-opt new Councillors
-
- 24th May – Annual Meeting of the Parish Council, 8pm KSM Village Hall

Crime and Community Safety Briefing Chippenham Community Area Board

30th April 2012



1. Neighbourhood Policing – NPT Sector Inspector – Martin Schorah

Chippenham NPT Sgt: Alan George

Town Centre

Beat Manager – PC Rachel Webb
PCSO – Ali Duncan
PCSO – Barbara Young

Town West

Beat Manager – PC Sarah Pulman
PCSO – Val Wagstaff
PCSO – Aaron Rowe
PCSO – Michelle Nears

Town North East

Beat Manager – PC Ash Jones
PCSO – Geoff Biddall
PCSO – Will Taylor (50% shared with Safer Schools Partnership – Sheldon & H-Huish)
PCSO – Linda Staples

Town South

Beat Manager – PC Paul McQuillan
PCSO – Helen Bray (50% share SSP Abbeyfield)
PCSO – Toni Brown
PCSO – Emma Bird

Chippenham Rural Team

Beat Manager – PC Emma Higgins
PCSO – Norman Webster
PCSO – Elizabeth Holland

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

Contact us at chippenhamnpt@wiltshire.police.pnn.uk

Telephone 01249 709501

3. Police Authority Representative: Mr Chris Caswill

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Wiltshire Police - 170 years of public service

5. As I write this report I am conscious that whilst on a day to day basis all seems stable and unchanging – in fact our own policing world has changed significantly and I wanted to keep you fully updated. You will recall from the last briefing that my own Neighbourhood Policing Team have now moved into Monkton Park Council Offices. We are fully embedded and working well with our partners. Recently a colleague noticed an individual known to Police working on street repairs. She felt he may have been claiming benefits fraudulently so the next day walked a few yards to the council benefits section to discuss. Within a few minutes her suspicions were proven and action taken – a simple process but one which would have been far more inefficient before our move.

On this subject I can report that the Response Teams and the Front Office will remain at the ‘old’ Police Station at Wood lane until planning applications are fully considered.

I do not need to tell you that the Olympics are looming – this involves a considerable Policing commitment eg: Torch relays, support teams to our colleagues in Dorset who are hosting water borne events etc.. We are able to manage and will maintain our service to the public but ask you to bear with us...there may be the occasional school fete or local commitment which in the short term we are unable to support.

The Local press have recently reported on Karma nightclub – I can confirm that the final challenge by them for a judicial review of the finding to revoke their license has failed and the premises will remain closed for the foreseeable future..

Recent arrests of interest have included 2 males arrested for robbery following identification work and CCTV analysis, significant drug arrests following pro-active work in the community and cash seizures under the money laundering legislation.

We currently host monthly discos (‘Bluez N Zuz’) for young people in the community. Our aim is to build healthy relationships at an early stage by promoting positive interaction with young adults. I am pleased to say that after a somewhat shaky start we are now getting on average 60 attendees. Some towns who have been running the discos a lot longer than Chippenham, achieve approaching 200 so more work to be done. If you know someone who would benefit please encourage them to attend. Details can be found on the Police website at www.wiltshire.police.uk

Chippenham	Crime				Detections	
	April 2010 - March 2011	April 2011 - March 2012	Volume Change	% Change	April 2010 - March 2011	April 2011 - March 2012
Violence Against the Person	518	385	-133	-26%	50%	51%
Dwelling Burglary	114	71	-43	-38%	11%	11%
Criminal Damage	487	490	3	1%	12%	12%
Non Dwelling Burglary	168	141	-27	-16%	7%	6%
Theft from Motor Vehicle	155	166	11	7%	3%	4%
Theft of Motor Vehicle	44	23	-21	-48%	18%	22%
Total Crime	2618	2258	-360	-14%	27%	27%
Total ASB	2135	2212	77	4%		

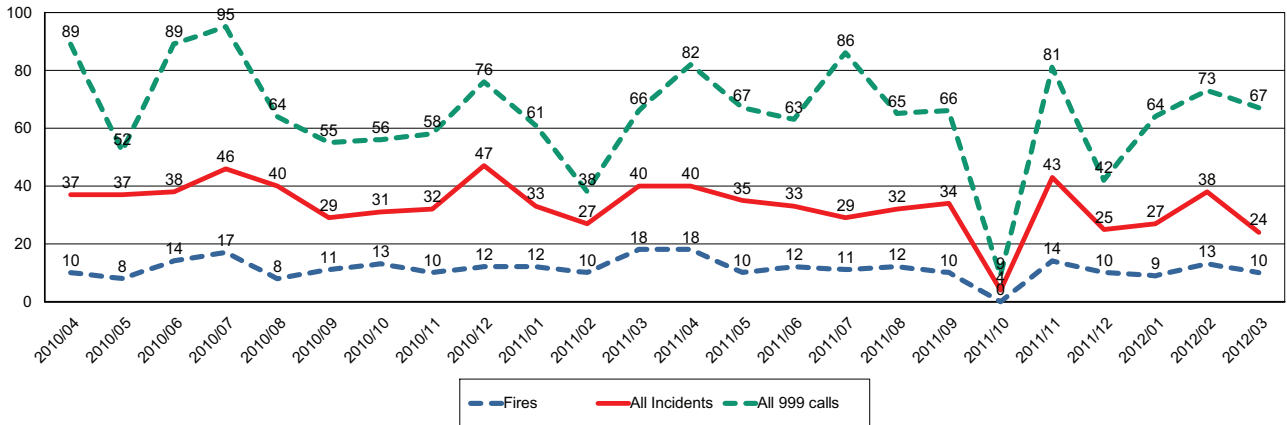
Martin Schorah – Sector Head, Chippenham, Calne & Corsham



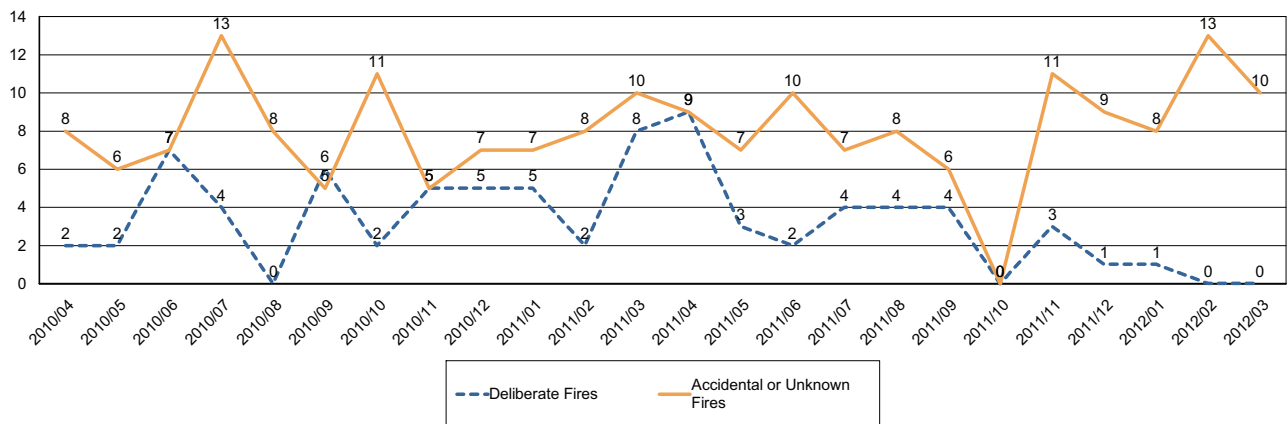
Report for Chippenham Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

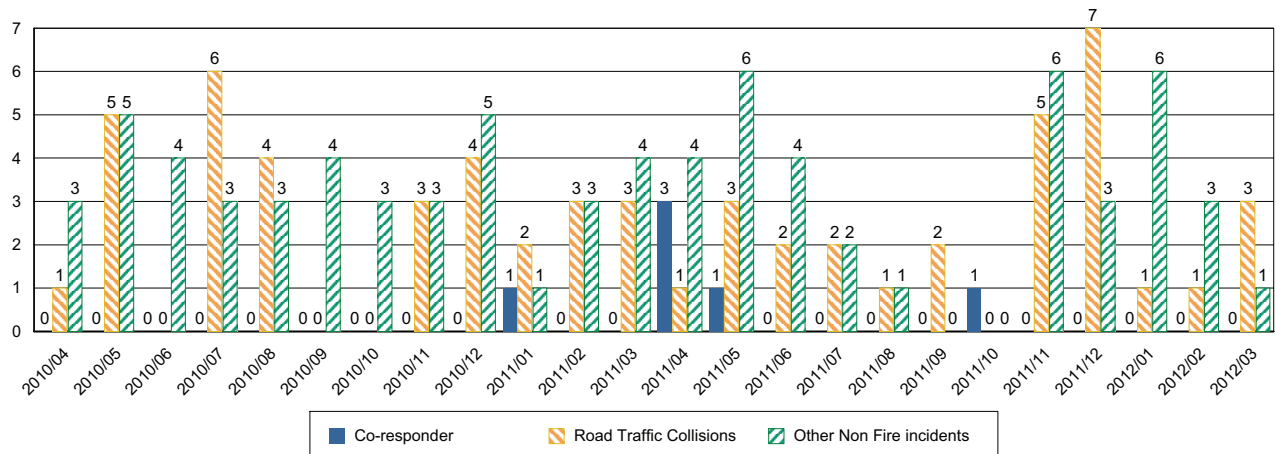
Incidents and Calls



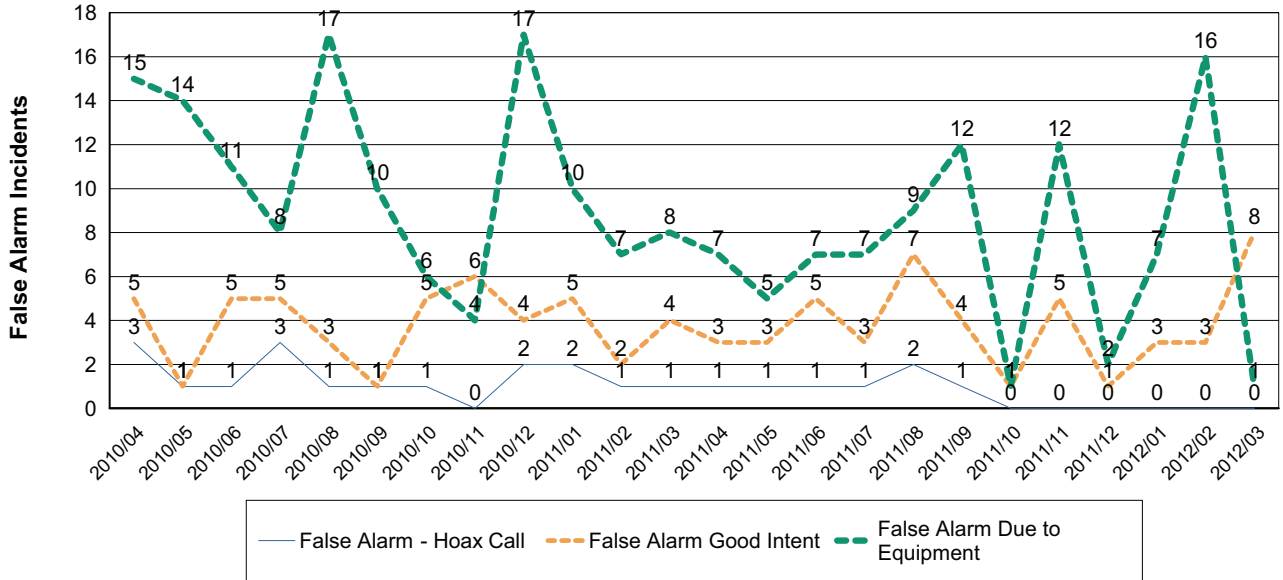
Fires by Cause



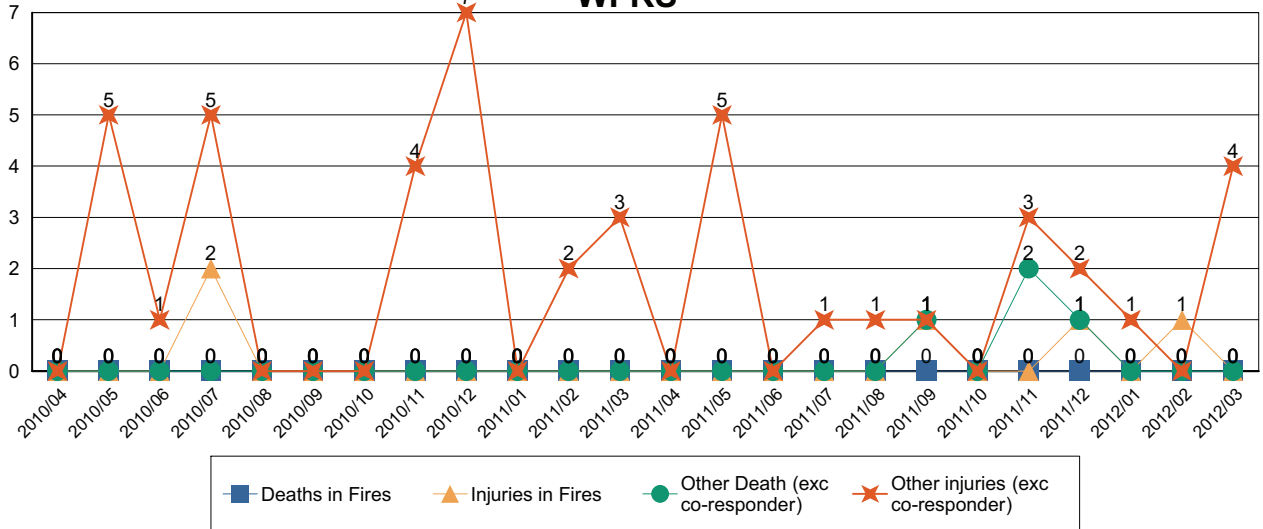
Non-Fire incidents attended by WFRS



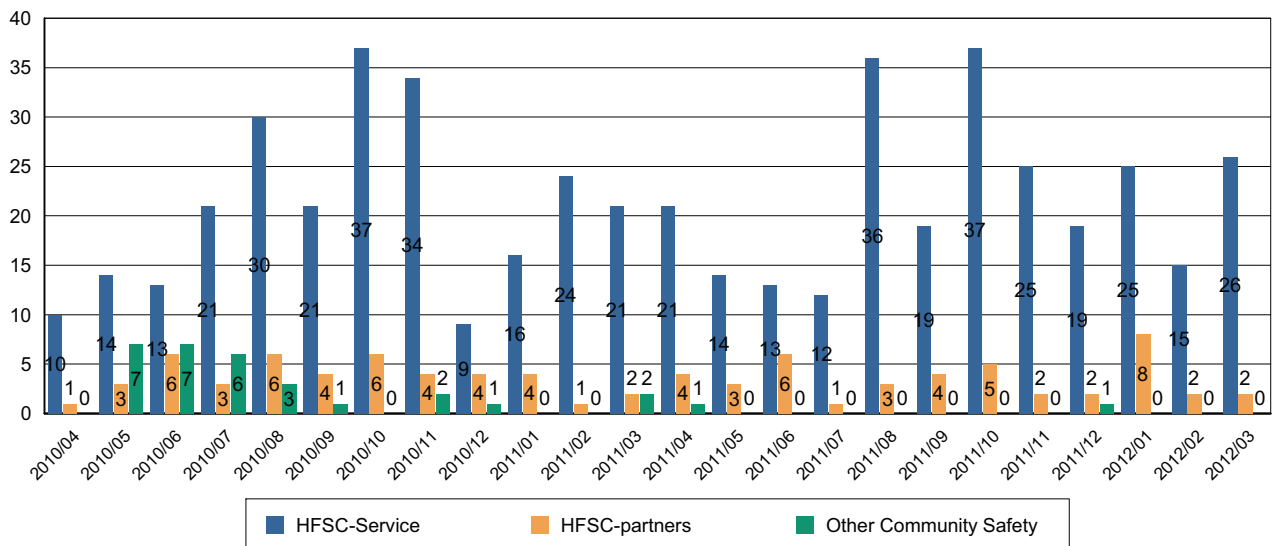
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

April update

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16th April onwards.

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020.**

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **www.nhscarerecords.nhs.uk**, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.

NHS Continuing Healthcare

Introduction of deadlines for requests for assessments of eligibility for cases during the period 2004-2012

On 15 March 2012, the Department of Health announced the introduction of deadlines for new cases which require assessment of eligibility for NHS Continuing Healthcare funding.

The deadlines apply to previously un-assessed periods of care, which occurred in the following time periods:

Period	Deadline
1 April 2004 – 30 September 2007	30 September 2012
1 October 2007 – 31 March 2011	30 September 2012
1 April 2011 – 31 March 2012	31 March 2013

If you think that this affects you or a family member, please contact the Continuing Healthcare Team at NHS Wiltshire for further information on how to notify the PCT of a request for assessment of eligibility. This notification should be given within the deadlines above. Some cases may be accepted after the dates outlined above if there are exceptional circumstances for doing so.

Contact the CHC team at NHS Wiltshire on **01380 733865** or **chcoffice@wiltshire.nhs.uk**

Update for Chippenham Area Board

Update from	Chippenham Shadow Community Operations Board
Date of Area Board Meeting	30 th April 2012

Overview

The Chippenham Shadow Community Operations Board (Shadow COB) has completed an extensive exercise of creating a baseline report on the Chippenham area in order to collate essential information that will support the campus project. The document details information such as the demographics of the Chippenham Community Area, locations of Wiltshire Council owned properties and tenure of leasehold properties; it also lists Voluntary service providers, together with clubs and societies active in the community.

The document will be used to gain information from service providers on the potential uses of the campus and will inform future questionnaires. The shadow COB are also developing the first consultation questionnaire that will be used to gain public opinion on the Chippenham campus proposal.

Currently there are two deputy vacancies in the areas of Wider Community and Education and Young People. As the Shadow COB has an addition member to represent the wider community we have asked for both Shadow COB members to nominate a deputy for the area board to decide a suitable deputy.

The nominees to represent the wider community:

John Clark – nominated by Julia Stacey
Andy Inkpen – nominated by Graham Stow

The nominee to represent Education and Young People:

Sarah Flack, Head Teacher of Charter School –nominated by Lynn Evans

Key Headlines

- Service provider's questionnaire complete - distribution commenced 3rd April 2012
 - Creation of public consultation document to gain wider public's views on the campus
 - Formulation and updating of baseline report
 - Formulating links with Chippenham Vision to ensure co-ordinated approach and preventing duplication of work.
-

Update for Chippenham Area Board

Update from	Development Service for Young People
Date of Area Board Meeting	Monday 30 April 2012

Headlines

- Wiltshire Youth Strategy - ongoing

- Youth Advisory Groups (compatible with Youth Task group).

- Maintaining local provision see attached – pending staffing shift May.

Projects

- Bridging Project – Lacock Scarecrow Trail

- IYS Youth Engagement Team – NEET / vulnerable or at risk young people
Post 16 drop in café at Chillax café, Bridge Centre – Wednesdays / pilot until end June

- Chillax Café in Partnership with Baptist Church – raising profile

Future Events/Dates for the diary

- CAYPIG dates – 19.4.12 6.00-7.00pm (At Chillax café Bridge Centre)

- Creative Juice event 21.4.12 12-9.30pm at Riverside /Olympiad

- Next Splash Up – 28.4.12 - Kayaking

MONDAY- FRIDAY **OUTREACH** 6/6:30 -9/9:30pm

TUESDAY

SKATE SHED

Skateboards:
4.30-6pm
BMX: 6-7pm

OLYMPIAD

Bands and Music
7-9pm

THURSDAY

CHILLAX CAFÉ

Bridge Centre

6.30- 9pm

Drinks, Snacks, Chillout.
No Worries Service

SKATE SHED

Scooters:
6.30-7.30pm
BMX:
7.30-8.30pm

OLYMPIAD

Bands and Music

SATURDAY

SKATE SHED

Inliners:

10-10.45

Scooters:

Beg: 10.45-11.15am

All: 11.15-11.45am

Experts:

11.45-12.15pm

Skateboards:

12.15-1.15pm

OLYMPIAD

Arts and Media Morning

10.30-1.30pm

To get involved you can just turn up to all of these activities.

Contacts: Helen Alford (Olympiad), Helen Bradley (Bridge Centre) -Youth development coordinators
Or Richard Williams (Team leader) 01249 655249

We can also offer life skills workshops, night walks, high ropes and raft building by arrangement.

Update for Chippenham Area Board

Update from	Chippenham Partnership of Schools
Date of Area Board Meeting	Monday 30 April 2012

Headlines

- **New head teachers appointed:** Sheldon, Langley Fitzurse & Stanton St. Quintin
- Chippenham Multi-Agency Forum (**MAF**) working party to look at **self-harm** in children
- **The Chippenham Games:** children / young people met Wenlock – Olympic Mascot
- **Cultural Olympiad:** arts trail launches 23rd May

Projects

- **Children's Parliament.** Environment Project launched. School Councils set challenge of developing environmentally-aware enterprise initiatives.
- 30 staff attended **Attachment Disorder** training in March, run by Educational Psychology team
- **Managing Behaviour through Social Communication training** 25th April – joint training for representatives from all schools run by St. Nicholas

Future Events/Dates for the diary

- Chippenham Partnership meeting – 4th May 2012
- MAF meeting – Tuesday 29th May 2012
- Children's Parliament meeting – Wednesday 20th June 2012

Report to	Chippenham Area Board
Date of Meeting	30th April 2012
Title of Report	Area Board Funding

Purpose of Report

To ask Councillors to consider:

1. 1 application seeking 2012/13 Area Board Funding: Area Board Project - Award £2,000 for Olympic Torch Day Celebrations in Chippenham on 23rd May 2012
2. Delegation to Community Area Manager in consultation with Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board Meetings

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4th April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Chippenham Area Board has been allocated a 2012/2013 budget of **£68,917** for Community Area Grants, Small Grants, Community Partnership core funding and Area Board/Councillor Led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The Area Board will not normally award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area Boards will not consider Community Area Grant (CAG) applications from Town and Parish councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.8. In addition to CAGs and Small Grants, Councillors can submit an Area Board/Councillor Led Initiative. This enables Area Boards to tackle community issues and/or community identified priorities. Cabinet has emphasised that it does not wish these applications to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.14. All recipients of Area Board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the Area Board. This applies to all grants made by the Area Board.
- 1.15. On 17th January 2011, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £200 between Area Board meetings.
- 1.16. Since this delegation was awarded, it has been utilised in full and the sum of £200 is considered to be too low to enable some decisions to be made, requiring proposals to be put to the Area Board which could lead to potential delays in some activities.
- 1.17. An informal audit of the Council's 18 Area Board's indicated that most Area Boards had taken the decision to delegate a sum of between £500 and £1,000 to the Community Area Manager in consultation with the Area Board Chairman.
- 1.18. The proposal to increase the delegated power to the Community Area Manager in consultation with the Area Board Chairman would enable urgent decisions to be made without the need for an extraordinary meeting or to wait until the next Area Board meeting. The details of any decisions made under this delegation would be reported to the next meeting of the Area Board to ensure transparency.

- 1.19. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the Area Board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting
- 1.20. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the Area Board.
- 1.21. Chippenham Area Board has a separate Community Area Transport Group (CATG) budget of £18,000 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Chippenham and Villages Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The first is contained in this report the remaining will take place on:
 - 9th July 2012
 - 3rd September 2012
 - 5th November 2012
 - 7th January 2013
 - 4th March 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Chippenham Area Board will have a balance of **£66,917**

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Area Board Project	Olympic Torch Day Celebrations	£2,000

8.1.1. Funding is sought to cover 50% of the costs for celebrations in the town when the Olympic Torch Relay passes through Chippenham on 23rd May 2012.

8.1.2. This application meets grant criteria 2012/13

8.1.3. This application demonstrates a link to the Community Plan "Increase support for community facilities and events".

8.1.4. Chippenham Area Board is working in partnership with Chippenham Town Council to deliver a programme of activities on Olympic Torch Day including:

- Banner and bunting to decorate the route
- Jazz band
- Ugandan Choir
- Sports Mascots & costume characters fun races
- Certificates presented to Olympic Torch Bearers
- Refreshments for Torch Bearers

8.2. Delegation to Community Area Manager in consultation with Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board Meetings

Appendices:	Appendix 1 Area Board Project application – Olympic Torch Day Celebrations
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No unpublished documents have been relied upon in the preparation of this report.

Report Author:	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk
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Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details

Area Board Name	Chippenham Area Board		
Your Name	Councillor Bill Douglas		
Contact number	01249 652 067	e-mail	bill.douglas@wiltshire.gov.uk

2. The project

Project Title/Name	Olympic Torch Day Celebrations		
Please tell us about the project /activity you want to organise/deliver and why?	<p>To publicise and promote the Olympic Torch passing through Chippenham. To provide a programme of activities for the day that the torch passes through Chippenham. Chippenham is privileged to be among the towns on the route of the Olympic Flame as it passes through 1,000 cities, towns & villages on it's 70 day journey around the UK.</p> <p><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i></p>		
Where is this project taking place?	Chippenham High Street and along the torch route		
When will the project take place?	23rd May 2012		
What evidence is there that this project/activity needs to take place/be funded by the area board?	As community leaders, the Area Board Councillors recognise the significance of the event for the town		

How will the local community benefit?	We aim to make it a day to remember. Culture in the form of recreation, sport, leisure and the arts makes a significant contribution to the quality of community life. Representing peace, unity and friendship, as it makes its way across the country the Torch will bring the excitement of the Games to everyone. 8,000 people will carry the Olympic Flame during the Torch Relay. Their personal stories will have the power to inspire millions of people watching around the world		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	N/A		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Page 29		
What is the desired outcome/s of this project? To attract local people in to the town to participate in a historic event To enhance the enjoyment of the day and make it a wonderful memory for all of those who attend To encourage people to visit the town and promote what the town has to offer			
Who will be responsible for managing this project? Wiltshire Council and Chippenham Town Council			
3. Funding			
What will be the total cost of the project?	£ 4,000		
How much funding are you applying for?	£ 2,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Chippenham Town Council	£2,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Chippenham Town Council Chippenham Town Council		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Bill Douglas Position in organisation: Councillor Chippenham Area Board			Date: 17/04/2012

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

Chippenham Area Board Chairman's Report 30/04/12

Area Boards have been in existence since Wiltshire became a Unitary Authority in May 2009.

After three years, there has been both praise and criticism.

Whilst accepting that we are still a long way from getting things exactly right, I remain convinced that Area Boards are the local face of what would otherwise seem a very remote and distant authority.

This last year has provided both challenges and results and it is right that we should look back at some of these events and remind ourselves how working with partners can enhance our Community Area.

Last May at Chippenham Town Hall we held our first Community Awards. I still remember the yell of delight from the Museum Volunteers when they received their well deserved recognition.

You helped us to select 5 priorities for the Area Board to focus on. Tonight you will be doing it again. It will be interesting to see if there are any changes.

In July, at the Neeld Hall, we were delighted to provide a temporary home to Jungle Jim, as part of the WOW Gorilla project from Monkton Park School.

The Area Board supported the launch of the Street Art Wall and would like to acknowledge our partners from the Police who ensured the success of the project by preparing the white background and supplying the paint, not to mention the ongoing support.

We welcomed the formation of a Shadow Campus Operations Board, and look forward to their plans for the future.

In September, we presented the case for a reduction in Car Parking charges, and in November the first hour was reduced to £1.00. A small success, but a success nonetheless.

We held two Participatory Budgeting Events for young people during the year and I hope we will be updated on the success of their projects in due course.

The Community Area Transport Group (CATG) met on 4 occasions through the year. It is worth noting that the CATG made 5 recommendations that were agreed by the Area Board:

<u>Location</u>	<u>Scheme</u>	<u>Amount</u>
Christian Malford	Footway Link/Pedestrian improvements	£6,000
Lowden/Rowden Hill	Pedestrian Refuges	£10,000
Pewsham/Forest Lane	Pedestrian/Cycle improvements	£4,000
Canal Road/Pewsham Way	New Footway link/improvements	£9,000
Queens Crescent	Pedestrian Crossing assessment	£1,500

There were 15 Community Area Grants to various local projects. These ranged from a contribution for dust extraction for Wiltshire Wood Recycling and Camping equipment for 10th Chippenham Guides to improve toilet facilities at Chippenham Sports Club.

Area Board Projects included high visibility jackets and vests for door staff and funding Taxi Marshalls at peak times such as Christmas.

A continuing success is the Street Pastors scheme. These kindly people spend their weekend nights ensuring the safety of people who may be vulnerable when emerging into the night air having enjoyed themselves rather too well!

We had 95 Community Issues logged during the year of which 93 were resolved or referred to the appropriate service.

An important function of the Area Board is to hear from our fellow Councillors in the Town and Parishes. We are able to share good practice and pinch good ideas from our neighbours, in the nicest possible way!

Regretfully we have been unable to continue with the Just a Minute Newsletter due to resource issues. However, Vicky Welsh, our Community Area Manager has continued to develop the Community Area Network (CAN) and around 1500 people are signed up to receive it electronically.

At this point I would like to express my gratitude to Vicky for her hard work and support both to myself and Area Board Councillors.

We very much appreciate the participation and contributions made by Wiltshire Police, Wiltshire Fire and Rescue Service and the updates from NHS Wiltshire. Not to forget Chippenham Community Area Partnership, Chippenham Vision Board, the Partnership of Schools, the Children's Parliament and the Community Area Young Persons Issues Group.

Finally, I would like to thank not only our visiting Cabinet Members, but our Service Director Parvis Khansari, his reassuring words and good humour have been very helpful to me.

Also, Penny Bell, the Democratic Services Officer, who among other things produces the minutes that I know you all read avidly.

Any suggestions for future agenda items are very welcome and we look forward to life after the Jubilee and Olympic Torch Celebrations!

Desna Allen

INFORMAL ADULT EDUCATION IN WILTSHIRE

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as "community learning"). The government's support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children's learning.

8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based 'community learning trust' models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council's future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants
Joint promotion may increase take-up
Providers able to reach more people
Low cost to providers

Against:

Initial development costs
Difficulty in linking to providers' systems
Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.
19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.
21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

STEPHANIE DENOVAN
SERVICE DIRECTOR FOR SCHOOLS AND LEARNING

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Schools and Learning

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Unpublished documents relied upon in the production of this report: None

CHIPPENHAM AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Monday 9 July 2012	Yatton Keynell Village Hall	<p>Provisional Items: Appointments to Outside Bodies and Working Groups Election of Chairman and Vice Chairman Terms of Reference for Older People Care Development Working Group Community Area Transport Group review/SID deployment Wiltshire Community Bank/Credit Union Asset Management Strategy</p> <p>Area Board funding will be awarded</p>	Councillor Dick Tonge (Highways and Transport)
Monday 3 September 2012	Hardenhuish School, Chippenham	<p>Provisional Items: No provisional items</p> <p>Area Board funding will be awarded</p>	Councillor John Thomson (Deputy Leader, Adult Care, Communities & Housing)

Monday 5 November 2012	Council Chamber, Monkton Park Offices	Provisional Items: No provisional items Area Board funding will be awarded	Councillor John Noeken (Resources)
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Chippenham Area Board Officer Contacts:

Community Area Manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)
 Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)
 Service Director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)